

**CITY OF BIRMINGHAM
PURCHASING DIVISION
ROOM P-100 CITY HALL
710 NORTH 20TH STREET
BIRMINGHAM, AL 35203-2227
(205) 254-2265**

August 19, 2024

ADDENDUM NO. 3

RFP #25-15 “ENTERPRISE RESOURCE PLANNING (ERP) IMPLEMENTATION PROJECT”

THIS SOLICITATION IS HEREBY AMENDED OR CLARIFIED AS SET OUT BELOW. THIS ADDENDUM IS CONSIDERED TO BE AN INTEGRAL PART OF THE RFP AND MUST BE SUBMITTED WITH YOUR RESPONSE. ALL OTHER TERMS AND CONDITIONS OF THE RFP REMAIN UNCHANGED AND IN EFFECT.

TO: All Prospective Bidders

The **RFP #25-15** for **“ENTERPRISE RESOURCE PLANNING (ERP) IMPLEMENTATION PROJECT”** is hereby amended or clarified as outlined in the following manner:

Change From:

On page 13-14, Section 2.6 Schedule of Events

2.6 Schedule of Events

EVENT	DATE
RFP Release Date	August 14 th , 2024
Notification of Intent Due	August 28 rd , 2024
Questions from Vendors	August 29 th – September 5 th , 2024
Responses to Vendors	September 9 th , 2024
Proposal Submission Deadline	September 12 th , 2024
Proposals Publicly Opened	September 13 th , 2024
Proposal Review and Shortlist Period	September 16 th – September 18 th
Shortlist Vendors Notified	September 19 th
Demo of Proposed Solutions	September 23 rd – September 27 th , 2024
Anticipated Decision and Selection of Vendors	September 30 th – October 3 rd , 2024
Selected Vendor Notification	October 4 th , 2024

Change To:

On page 13-14, Section 2.6 Schedule of Events

2.6 Schedule of Events

EVENT	DATE
RFP Release Date	August 14 th , 2024
Questions from Vendors	September 5 th , 2024 – September 12 th , 2024
Responses to Vendors	September 16 th , 2024
Proposal Submission Deadline	September 19 th , 2024
Proposals Publicly Opened	September 20 th , 2024
Proposal Review and Shortlist Period	September 23 rd - September 25 th
Shortlist Vendors Notified	September 26 th , 2024
Demo of Proposed Solutions	September 30 th – October 4 th , 2024
Anticipated Decision and Selection of Vendors	October 7 th – October 10 th , 2024
Selected Vendor Notification	October 11 th , 2024

Change From:

On page 81, Section 7 Selected Demo Dates

7 Selected Demo Date

Day	Time	First Choice	Second Choice
Monday, September 23 rd , 2024	10:00 AM CST		
	2:00 PM CST		
Tuesday, September 24 th , 2024	2:00 PM CST		
Wednesday, September 25 th , 2024	10:00 AM CST		
	2:00 PM CST		
Thursday, September 26 th , 2024	10:00 AM CST		
	2:00 PM CST		
Friday, September 27 th , 2024	10:00 AM CST		
	2:00 PM CST		

Change To:

On page 81, Section 7 Selected Demo Dates

7 Selected Demo Date

Day	Time	First Choice	Second Choice
Monday, September 30th, 2024	10:00 AM CST		
	2:00 PM CST		
Tuesday, October 1st, 2024	2:00 PM CST		
Wednesday, October 2nd, 2024	10:00 AM CST		
	2:00 PM CST		
Thursday, October 3rd, 2024	10:00 AM CST		
	2:00 PM CST		
Friday, October 4th, 2024	10:00 AM CST		
	2:00 PM CST		