



CITY OF BIRMINGHAM

DEPARTMENT OF FINANCE

TAX & LICENSE DIVISION



2023 Vendor License Information

ALL VENDORS (i.e. food trucks and peddlers):

- a. Are required to remit sales tax equivalent to four (4)% of all gross sales generated during this event.
 - b. Will receive one (1) sales tax envelope to return collected sales taxes to the City of Birmingham via mail or in person. Remitting sales taxes is required and will determine your ability to participate in any other events in the City of Birmingham.
 - c. Must return the collected sales taxes in the provided envelope to the City of Birmingham Tax & License Division no later than the close of business November 13, 2023. If the collected sales taxes are not received by this date, they will be considered delinquent and further collection actions will be enforced by the City of Birmingham. These collection actions will also prevent a delinquent (non-compliant) vendor from receiving future licensing to operate within the City of Birmingham as required per our Ordinances.
2. Special Event Licenses are valid for the specified three-day period reflected on the license.
 3. Licenses for merchandise vendors (i.e. peddlers) will expire Dec 31, 2023. If you will not conduct business in the City of Birmingham after this event, please contact the City of Birmingham Tax & License Division at 205-254-2198 to close this business license tax account.

Requirements At the Event:

1. Licenses **must** be visible at the vending location at **ALL TIMES!**
2. Each stand or cart that is used to sell merchandise is required to have a business license **and** a peddler's decal. Vendors should have their City of Birmingham business license, as well as their peddler's decal visible at all times.
3. City of Birmingham business licenses and decals are not authorized to be duplicated.
4. Parking Lot business licenses are **required** for **ALL** lots/spaces that are used to park vehicles. This license is location specific! Every property/lot/space will require an individual location business license.
5. Lots/property/spaces that park ten (10) or more vehicles are **REQUIRED** to have a license.
6. Licenses can be obtained at City Hall 710 20th Street North; Room TL-100. The Revenue Department will also issue licenses at the Magic City Classic events.
7. A Valid ID is required to obtain a business license. Payment in the form of cash, a cashier's check or money orders will be accepted as payment.

For additional questions, please contact the Tax & License Division at 205.254.2198, Tan Brown titania.brown@birminghamal.gov or Yolanda Lawson