

PUBLIC SPACE PERMIT APPLICATION

Permit Fees for July 1, 2022-June 30, 2023:

Application Fee (nonrefundable).....\$100.00

Permit Fee.....\$400.00

Permit Renewal Fee for July 1, 2022-June 30, 2023:

Renewal Fee.....\$400.00

Is this a renewal application? If yes, only print the first page and fill in the "Contact Information" and "Business Information" sections.

Yes

No

CONTACT INFORMATION

Name: _____

Email Address: _____

Phone Number: _____

BUSINESS INFORMATION

Business Name: _____

Street Address: _____

City, State, ZIP: _____

SPACE USE

Which part of the outdoor space would you like to use?

Sidewalk

On-street Parking

What purpose will the outdoor space serve?

Seating or dining

Retail Use

Fill out the following sections ONLY if you have checked the corresponding space use above.

Seating or Dining

How many chairs do you plan to use? _____

How many tables do you plan to use? _____

Retail Use

When is your business open? _____

Will you conduct business every day on the sidewalk? _____

Include any additional information about your location or how you intend to use sidewalk/on-street parking space: _____

AMOUNT OF SPACE

How many feet along the curb would you like to use? _____

If there are metered parking spaces at the curb, how many metered parking spaces would you like to use? (If there are no metered spaces, write "None") _____

NEIGHBORS

If you have been given permission from your neighbors to use their space, please include their contact information. If you are not using a neighbor's space, leave this section blank.

Name of Neighbor: _____

Street Address: _____

City, State, ZIP: _____

YOUR RESPONSIBILITIES

You must check the following boxes to indicate that you agree to these rules:

- I will comply with Alabama ABC regulations if serving alcohol.
- I will comply with local, state, and federal accessibility requirements.
- I will keep curb ramps, doors, driveways, fire escapes, bus stops, or fire department connections free of obstructions.
- I will keep furniture in the approved area.
- I will not place or store food trays or carts on the sidewalk or parking lane.
- I have and will keep at least \$1 million in commercial general liability insurance coverage.
- I recognize that this public space permit is revocable at any time.

SIDEWALK RESPONSIBILITIES

If you are applying to use sidewalk space, you must agree to the following rules. (Skip this section if you are only applying for on-street parking space.)

- I have enough space and will maintain a straight, clear travel path at least 5 feet wide across the entire sidewalk.
- I will keep the sidewalk clean of trash, debris, and food waste at all times.

This application is one part of the application package. Please remember to also turn in the following:

- Site plan
- Insurance documents
- Receipt from payment of application fee
- Signed hold harmless agreement
- Signed statement from neighbor if utilizing space abutting their building

Applicant's Signature: _____

Date: _____

BDOT USE ONLY

APPLICATION DATE: _____ RECEIPT NO.: _____

HOLD HARMLESS AGREEMENT

to comply with GCC 12-5-27 (b)

STATE OF ALABAMA)
)
JEFFERSON COUNTY)

For the sole consideration of being allowed to use public space (sidewalk and/or parking) for commercial use at or adjacent to the address:

_____ in Birmingham, Alabama, the undersigned agrees to release, indemnify and hold harmless the City of Birmingham, its agents, servants and employees from any and all claims, demands, damages, actions, causes of actions or suits of any kind or nature whatsoever, attributable to the act or omissions of _____ (business name), its officers, agents or employees, particularly on account of all injuries, known and unknown, both to persons and property, which may result or may in the future develop from the use of public space during the duration of this permit, at or near Birmingham, Alabama to the extent allowed by Alabama Law.

The undersigned hereby declares that the terms of the Agreement have been completely read and are fully understood and voluntarily accepted.

_____ (Business Name)
By: _____ (Applicant's Name)
Its: _____ (Applicant's Title)
_____ (Signature)
_____ (Date of Signature)