#### **CRITERIA FOR RUN PERMITS**

DEFINITION: Any foot race, walk bicycle race organized to follow a predetermined course.

FILING DATE: First-time events: Minimum of ninety (90) days prior to the run.

Annual event with modifications: Minimum of sixty (60) days prior to the run. Annual event without modifications: Minimum of thirty (30) days prior to the run.

FEE: For any run of one mile or less, a fee of \$150.00 shall be paid by the person applying for

the permit at the time of the filing of the application. For runs over one mile in length, the fee is \$25.00 and the person or organization applying for the permit shall provide policing for the event at their expense. Permit fees are non-refundable after the permit is issued. The plan for policing the event shall be submitted to the Traffic Engineer at least ten (10) working days in advance of the date of the run evidencing approval by the Police Chief prior to the permit being granted. Contact the Police Planner in the Deputy Chief Patrol's

Office (Police Department 1710 1st Avenue North) for assistance.

#### WAIVER OF LIABILITY:

A. The person organizing or holding a run shall obtain a written waiver of liability from each participant releasing the City of Birmingham, its agents, servants and employees from any liability arising out of said participation. This release may be contained in a general release on the application form for the run.

B. The person organizing or holding a special event or run shall, prior to the date of the scheduled event, provide to the City a "Hold Harmless Agreement"

NOTE:

Check with the Traffic Engineering Department before paying the fee to insure that the requested location, date, and time is available. Permits cannot be issued if they conflict with other events (see City Code Section 12-5-25).

A check for the appropriate fee should be made payable to the "City of Birmingham". After completing the application, pay the fee to the Cashier on the 1<sup>st</sup> Floor of City Hall. Bring the receipt to the Traffic Engineering Department (9<sup>th</sup> Floor) so the receipt number can be included on the application and permit.

If approved, a copy of the permit will be mailed to you prior to the event.

Be sure of your route at the time you submit the application. After the permit is issued, the route cannot be altered except for extenuating circumstances.

Routes will generally not be approved in the Downtown area to go the "wrong way" on a one-way street. This can be hazardous to the Police Officers escorting the special event and others taking part in the special event.

The Police Department may alter the route somewhat at the time of the run should there be a street conflict such as road construction.

The applicant / organizer of the run should have a sufficient number of volunteers to have one at each turn along the route.

If your event will include amplified sound, a Noise Permit may be required in addition to this Special Event –Run Permit.

APPLICATION DATE:	RECEIPT NO.

# REQUEST FOR RUN PERMIT

Name of Event:						
Organization Name:						
Person in Charge of Run	·					
Day / Date of Run:		Start Time of Run:				
<b>Estimated Number of:</b>	Pedestrians	Runners	Bands	_ Cars		
	Buses, floats or of	ther types of vehicles	S Anin	nals		
For Running events, indi	cate length of run: _					
Starting Point:						
Route:						
Disband Point:						
Purpose of Run:						
Name:		_				
Address:						
Address.		_				
		-				
Phone:		_				
Email:		_				
Email: Applicant's Signature:		-				

## **BIRMINGHAM POLICE DEPARTMENT PARADE/RUN AGREEMENT**

### PLEASE PRINT

A.	Name of p	erson requesti	ng permit:								
	Will this p	erson be on	site?	If not, who	is the	designated	person	to be	in	charge	and
	responsibl	e?									
В.	Type of Ev	vent (Please Ci	rcle All that Ap	oply)							
	5k Run	Fun Run	10k Run	Parade	Walk	Other					
C.	Name of E	vent:									
D.	Starting tin	ne of event:									
E.				Run? ne for the Fun F							
F.	Will there I	be wheelchairs	participating i	n the event? _							
	If Yes, hov	v many?		Starting time for	wheeld	chairs:				_	
G.	Will there I	be rollerbladers	s participating	in the event? _							
	If Yes, how	v many?		Starting time for	rollerbl	aders:					
H.	If this ever each turn.	nt is a run, the	permit applica	ant should have	e a suffi	cient numbe	er of volu	unteers	s to	have or	ne at
docui abide	ments. I will o	cooperate with nit and accomp	all requests n	approved time nade of me by t nents may resul	the Poli	ce Departme	ent. Í und	derstai	nd t	hat failir	ng to
Signa	nture:				_ Da	ate:					_

#### **RELEASE**

Option 1) Each individual registrant must sign the following or similar statement of release. Collect the signed statements and submit them with this application. OR... complete Option 2.

	Birmingham, Alabama, the undersigned hereby servants and employees from any and all clair action or suits of any kind or nature whatsoeve known and unknown, both to person and prop develop from the on or about the (Name of Event) (Date of Event)  The undersigned hereby declares the completely read and are fully understood and verifield and final compromise, adjustment and serious environments.	ns, demands, damages, actions, causes of r, and particularly on account of all injuries, erty, which may result or may in the future at or near Birmingham, Alabama. Inte of Event)  It the terms of this settlement have been oluntarily accepted for purpose of making a tlement of any and all claims, disputed or
	otherwise, on account of the injuries and dama purpose of precluding forever any further or account.  Witness	iges above mentioned, and for the express
. ,	Before being allowed to participate in the	(Name of Event) ch participant will be required to sign the above
	By: <sub>-</sub>	(Sponsoring Organization)
	Its: _	(Applicant's Name) (Applicant's Title)
	Date	(Signature)
	*(Keep the signed releases for your records.)	(Date Signed)

# **HOLD HARMLESS AGREEMENT to comply with GCC 12-5-27 (b)**

STATE OF ALABAMA	)	
JEFFERSON COUNTY	)	
For the sole conside	eration of being allowed to o	rganize, sponsor, or hold the(Name of Event)
		in Birmingham, Alabama, the
employees from any and al	Il claims, demands, damage	armless the City of Birmingham, its agents, servants and es, actions, causes of actions or suits of any kind or nature
whatsoever, attributable to	the act or omissions of	(Sponsoring Organization)
		(Sponsoring Organization)
known and unknown, both	, its officers, a to persons and property, w	agents or employees, particularly on account of all injuries, hich may result or may in the future develop from the
(Name of Eve	ent)	
on or about theallowed by Alabama Law.	(Date(s) of Event)	, at or near Birmingham, Alabama to the extent
The undersigned he fully understood and volunt		ms of the Agreement have been completely read and are
		(Sponsoring Organization)
		, ,
		By:(Applicant's Name)
		Its:
		(Applicant's Title)
		(Signature)
		Date:
		(Date of Signature)

# BIRMINGHAM FIRE AND RESCUE SERVICE DEPARTMENT SPECIAL EVENT EMS PLAN

I.	Type of Event:
II.	Location of Event:
	A. Anticipated Attendance:
	B. Length of Event:
	C. Date(s) of Event:
III.	Sponsoring Agency:
	A. Address:
	B. Telephone Contact:
IV.	Medical Direction Provided By:
V.	Emergency Medical Personnel: (Attach additional sheet to list names and qualifications of personnel)
VI.	Plot Plan: Attachment with description of facilities.
VII.	Deployment Map: Attachment with description of area of involvement.
VIII.	Describe Emergency Communications System:
IX.	Method of Announcing Notification for Location of Emergency: